

IMPORTANT CIRCULAR

NO:AN/I/11133/VOL.42/Port Blair Panel 2017-18

Office of the Pr.CDA,SC,Pune-1

DATED: 22.06.2017

TO

- 1.Jt.CDA i/c, PAO(ORs) Artillery Lekhanagar, Nasik-9.
- 2.DCDA i/c, PAO(ORs) BEG Kirkee, Pune-3
- 3.ACDA i/c, AAO(CDA SC) Ahmedabad./Jodhpur/Dehu Road.
- 4.ACDA i/c, PAO(ORs) AC(R) Ahmednagar/PAO(ORs) MIR Ahmednagar.
- 5.ACDA i/c PAO(ORs) The Guards, Kamptee.
- 6.ACDA i/c, PAO(ORs) INT/APTC Wanorie, Pune.
- 7.All RAOs/LAOs/AOs GE /AAOs GE/AAOs BSO/ALAO/LAS/UA DEOs.
- 8.AO NP(B) Mumbai-23.
- 9.AO EHQ Mumbai-400 028.
- 10.Officer i/c, All Sections in Main Office.

Subject: Transfer Establishment : DAD - Port Blair
(Panel 2017-18) for AAOs

Please ascertain and furnish the names of volunteers below 56yrs from amongst AAOs serving under your jurisdiction for transfer to Port Blair. The full service particulars of the volunteers alongwith APAR gradings for the last three years and other details may be forwarded as per the enclosed Annexure 'A'.

2. Volunteers may be informed that only those who will have residual service of at least 02 years at the time of selection will be considered for posting to Port Blair.

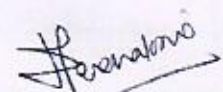
3. AAOs who once apply for the panel will not be allowed to withdraw during the validity of the panel unless there are pressing medical/personal reasons . Requests for cancellation will also not be entertained after issue of transfer order.

4. Volunteers should specifically furnish three choice stations for repatriation from Port Blair, as the selected AAOs will be repatriated to one of their choice stations on completion of the prescribed tenure.

5. The names of volunteers should reach this office on or before 04.07.2017 positively on the prescribed proforma over leaf.

6. Nil reports are not required.

Encl : Annexure 'A'


(M.M. Ingatgaonkar)
Sr.Accounts Officer(AN)

EDP Centre, M.V. Pune

— For uploading on Pr.CDA, SC, Pune site

VOLUNTEER APPLICATION
(Original copy to be forwarded to HQrs.)

1	ACCOUNT NO					
2	GENDER (Male / Female)					
3	NAME					
4	CATEGORY (GENERAL/OBC/SC/ST/PH)					
5	GRADE (AAO/SO(A)/SAS/Asst/SUPERVISOR(A/C)/Sr. AUDITOR/AUDITOR/CLERK/PS/STENO/HT/JHT/DEO/LIBRARIAN/MTS/DRIVER)					
6	DATE OF BIRTH (DD/MM/YYYY)					
7	DATE OF APPOINTMENT (in DAD) (DD/MM/YYYY)					
8	DATE OF PROMOTION (DD/MM/YYYY) (As Group 'C' in r/o Staff & as SO(A) in r/o officers)					
9	ROSTER No. (Mandatory in case of AAO)					
10	Whether appearing in ensuing SAS Part-II (In case of Sr. Auds/Auditors/Clerks/Stenos/DEOs)					
11	HOME TOWN (Specific District as per Service Record & not Village or State) If DAD office not available at Home town, nearest Station to Home town where DAD office is situated					
12	SERVICE PROFILE (In DAD)					
	Name of Office	Organisation	Whether Sensitive Assignment (Yes / No)	Station	From Date (dd/mm/yy yy)	To Date (dd/mm/yy yy)
13	CHOICE STATION <i>for repatriation</i> (Station (NOT Office) where DAD offices are located and BHUTAN/ PORTBLAIR may not be opted as a separate panel exists for these stations)		First Preference			
			Second Preference			
			Third Preference			

14	Whether EDP trained (Yes/No) (If yes, specify project)			
15	APAR GRADING (Upto two decimal places)			
16	Brief Grounds for transfer:			
<p><i>Attach latest Medical Certificate (NOT MEDICAL PRESCRIPTION & TEST REPORTS) in respect of medical cases and Service certificate showing Station & Department from the employer in case of spouse.</i></p>				
17	UNDERTAKING It is to undertake that the information furnished above are correct.			
18	Date: ___/___/20___	(SIGNATURE OF APPLICANT)		
(ALL COLUMNS ARE MANDATORY AS PER APPLICABILITY)				
(To be filled by the Controller's office)				
19	GROUND FOR RECOMMENDATION (Hard Tenure Completion, Age, Physically Challenged %, Medical Self, Medical Dependent, Serving Spouse - As per DoPT Guideline, Lady Seeking Repatriation, Home Town, Stay Away)			
20	If Not recommended reason thereof	_____		
21	Whether any disciplinary case is pending against the individual.	_____		
22	Date: ___/___/20___	(SIGNATURE AND SEAL OF GO(AN))		