

**OFFICE OF THE PRICIPAL CONTROLLER OF DEFENCE ACCOUNTS  
(SOUTHERN COMMAND), No.1 Finance Road, Pune - 411 001.**

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No.EDP/Website/

Dated: 07-07-2017

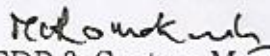
**CIRCULAR**

**Subject: Mandatory use of NIC domain only for Official email.**

Presently maiximum information shared through email within various DAD offices. Sometimes, some offices communicate (sent email) through commercial domain (gmail, yahoo, rediff etc) which is not safe from Cyber Security angle. Moreover, it is directed by Hqrs Office to use NIC domain only for communicating email on official matter and not use other domain.

In case any office does not have email id on NIC domain for their staffs and for their sub-office separately, they have to use the following link for generation of email creation from <https://msgapp.emailgov.in/OnlineForms/Single User Email.jsp> , and after duly signed, countersigned by respective GO and stamped office seal on email creation form, send it to main office EDP section for email generation.

One form should be filled by officer in-charge of sub-office for office email id and all staffs should fill the form individually for personal email id.

  
EDP & System Manager